



Department of Property & Procurement

Government of the United States Virgin Islands

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AMENDMENT ONE (1)

May 6, 2016

TO:

SUBJECT: RFP-008-2016 (P) Cost Analysis for Fiscal Year 2011-2016, U.S. Virgin Islands.

INSERT: Questions & Answers

1. At least in regard to the nursing home, the cost report for 2016 is for CY 2016 and is not required to be submitted until six months after the end of the fiscal year, i.e. mid 2017. The 2016 review can thus only be done in the second year of the contract. Is this the government's expectation and in the government's estimation is there enough time allocated for the exercise? Professional services contract (PSC) once developed should include a term sufficient to cover enough time to perform the required work.
2. Under **Project Experience (Page 16 of 41)**, it reads: *"Also include the in addendum a notarized written consent from the authorized representative(s) which must include..."*
 - a. Please explain what is intended or what is required. DP&P should answer this question – For every reference submitted to the VI provide a notarized written consent from that reference authorizing you to use them as a reference.
3. Who prepares the nursing home cost reports? Does the home have an accounting firm that does that? If so, will the contractors have access to the records and accounting firm for questions or additional records as needed? The Nursing Home appears to use an accounting firm to prepare the cost reports but suggest that the Nursing Home Administration/Management should be the conduit to access their accounting firm.
4. The DHS recently implemented a new MMIS system. Do all the records needed for in-depth review exist in the system and are they available to all the entities studied? Only claims containing dates of

services August 1, 2013 forward are in the Department of Human Services' MMIS. Claims with dates of services before August 1, 2013 must be viewed through the GVI ERP.

5. Does the GVI have space allocated for the contractor team at the hospital sites or is all work expected to off site, in the USVI or off-island? Coordination of space for contractors on-site in the Schneider and Luis hospitals and nursing home, and FQHCs will be determined with help from DHS once a vendor/contractor is selected.
6. Is a copy of a recent cost report available? Yes. Has any GVI authority, or federal agency such as CMS or OIG, expressed reservations about the costs reported by the nursing home or the amount of Medicaid or Medicare payments received by the home? If so what were these reservations. No.
7. Will the GVI make available sections of the Medicaid State Plan, e.g. 4.19B, that describe how GVI pays for Medicaid nursing home services? The appropriate State Plan pages will be available.

Other bidder questions

1. How many encounters (average per year) are being paid to the hospitals as fee for services? VI Medicaid Program pays each hospital a per-diem for inpatient and outpatient services per day.
2. How many visits are being paid for the FQHCs (average per year)? Will research and provide subsequently.
3. How many patients (average per year) the nursing home assisted? Between 2011 to 2014 approximately 25 persons.
4. As part of the scope of the project:
 1. are we going to evaluate the costs and visits considered for the determination of the PPS Rates for the Federally Qualified Health Centers? Yes
 2. are we going to verify that services were provided to bonafide Medicare and Medicaid enrollees? As part of the audit process it is anticipated that claims would be sampled to ensure that they are valid claims being reported by the facility.
5. Please clarify the amount of pages of the management and technical approach section. On page 14 refers to a maximum amount of pages of 12, and at page 16, stated to not exceed 20 pages. DP&P to respond to this.

All other terms and conditions remain the same.

A copy of this amendment must be returned with your bid.